

COALVILLE CAR CLUB - Club Rules

1. TITLE

1.1 The name of the club shall be "COALVILLE CAR CLUB", hereafter referred to as "THE CLUB"

2. OBJECTS

2.1 To encourage, promote, and organize motor sporting events in accordance with the rules of the ROYAL AUTOMOBILE CLUB MOTOR SPORTS ASSOCIATION.

2.2. To organize social events for the benefit of members.

2.3 To exchange information, technical and otherwise on matters of general interest to club members.

3. CONSTITUTION

3.1 Persons of not less than 18 years of age shall be eligible for membership. The membership shall consist of :

A: HONOURARY VICE PRESIDENTS / MEMBERS

Honorary Vice Presidents / Members shall be elected at an ANNUAL GENERAL MEETING by a 2/3 majority. An Honorary Member shall not have any voting rights at GENERAL MEETINGS, or be eligible to serve on the COMMITTEE, or to take part in club competitions unless a subscription is paid. A honorary membership may be awarded by the club to any person who has served the club.

B: ORDINARY MEMBERS

C: FAMILY MEMBERS

Members' immediate family may become Ordinary Members on the payment of a Fee to be set by the Committee, in addition to the Member's Fee. Children under 18 will be free of charge.

4. MANAGEMENT

4.1 The authority and responsibility for the transaction of the business of the club, and for its management shall be vested in the COMMITTEE.

4.2 The COMMITTEE, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which the club is established, other than those expressly directed or required to be exercised or done by the club in GENERAL MEETING.

5. ELECTION OF OFFICERS & COMMITTEE

5.1 The PRESIDENT, CHAIRMAN, TREASURER, SECRETARY, and COMMITTEE shall be elected annually at the ANNUAL GENERAL MEETING.

5.2 All COMMITTEE members shall serve for a period of one year and shall terminate their office by resignation at the next ANNUAL GENERAL MEETING following their election.

5.3 The COMMITTEE shall have the power to co-opt other members as they deem necessary. The retiring OFFICERS and other members of the COMMITTEE shall be eligible for re-election.

6. COMMITTEE

6.1 The COMMITTEE shall consist of:-

- a) PRESIDENT
- b) CHAIRMAN
- c) TREASURER
- d) SECRETARY
- e) COMPETITION SECRETARY
- f) MEMBERSHIP SECRETARY
- g) CHIEF MARSHAL
- h) SOCIAL SECRETARY
- i) UPTO SIX OTHER MEMBERS WITH NO SPECIFIC DUTIES

6.2 One half of the members of the COMMITTEE shall form a Quorum for any COMMITTEE meeting. The PRESIDENT shall not vote except in the event of a tied decision, where he/she shall exercise a casting vote.

COALVILLE CAR CLUB - Club Rules

6.3 Nominations of candidates for election to the COMMITTEE must be received by the Secretary not less than seven days before the ANNUAL GENERAL MEETING, with an intimation in writing signed by each member nominated that he or she is willing to serve. The nomination shall be signed by two club members who are proposing them.

6.4 The COMMITTEE shall have the power to appoint a sub-committee of not less than three persons to meet on its behalf in respect of which is specifically referred to such a sub-committee.

7. MEETINGS OF THE COMMITTEE

7.1 The Secretary either of his/her accord or by the direction of the Chairman shall unless otherwise agreed by all the COMMITTEE give at least seven days written notice of a meeting.

8. ABSENCE FROM COMMITTEE

8.1 Any member of the COMMITTEE who shall, without sufficient reason, absent themselves from three consecutive Committee Meetings they may be called upon to resign their position on the COMMITTEE.

9. VOTING AT COMMITTEE MEETINGS

9.1 Each committee member, other than the PRESIDENT, present at a committee meeting shall be entitled to exercise one vote.

9.2 In the event of a tied decision, the PRESIDENT shall exercise a casting vote.

9.3 The COMMITTEE shall vote by ballot if any committee member present so demands.

9.4 All votes shall be carried by a simple majority.

9.5 No collective voting shall be allowed nor shall any proxy voting be accepted either individually or collectively.

10. DUTIES OF THE SECRETARY

10.1 It shall be the duty of the Secretary to attend in person or by deputy all GENERAL MEETINGS of the club and all meetings of the COMMITTEE, and to take minutes of the proceedings.

10.2 Such minutes shall be presented in writing for confirmation at the next similar meeting.

11. BANKING

11.1 All monies of the club shall be banked by the Treasurer. All accounts held with BANKS, BUILDING SOCIETIES, and the like, must be in the name of the club.

11.2 The authority to draw monies from club accounts shall be two signatures, out of those holding the account. The signatures will be:—

a) CHAIRMAN or PRESIDENT

b) TREASURER

c) Up to two other Club Members elected by the Committee

12. ELECTION OF MEMBERS

12.1 Applications for membership of the club shall be submitted to the COMMITTEE by the Membership Secretary and the election of such candidate shall be at the discretion of the COMMITTEE. The name, address, and description of the candidate shall be stated on the application.

12.2 All applications must be made by an individual in their own name, together with any family members and be signed by the said applicant personally. An application must be accompanied by the appropriate fee, which will be returnable should the COMMITTEE reject an application.

12.3 Membership of any other club or organization shall not entitle an applicant to affiliated membership, either free or at a reduced rate.

COALVILLE CAR CLUB - Club Rules

12.4 Any candidate for membership of the club whose subscription has been accepted by the Membership Secretary shall become a provisional member of the club. Provisional membership of any member shall only hold good until the meeting of the COMMITTEE next after payment of the subscription of such a candidate.

13. SUBSCRIPTIONS

13.1 Subscription rates shall be set at the ANNUAL GENERAL MEETING and subscriptions will be due on the 1st of January each year. Any member of the club whose subscription is unpaid two clear months after the due date shall be notified by the Membership Secretary, and one month thereafter if the subscription is still unpaid may, unless sufficient reason be shown to the satisfaction of the COMMITTEE, be taken off the register of members.

13.2 No member whose subscription is in arrears shall be eligible to take part in any competition promoted by the club.

14. RESIGNATION

14.1 Any member wishing to resign his or her membership shall give notice in writing of such desire to the MEMBERSHIP SECRETARY or SECRETARY on or before December 31st, otherwise a subscription shall be due for the ensuing year.

14.2 Any member ceasing, voluntarily or otherwise, to be a member of the club, shall thereafter cease to have any claim on the property of the club or to enjoy any of the privileges of membership, but he or she shall remain liable for any debts due to the club from him or her. Any Club property, including Club Trophies shall also be returned

15. USE of CLUB NAME or ADDRESS

15.1 The name and address of the club shall not be given by a member as their address for any trade, advertising, or business purposes or in connection with any legal proceedings.

16. EXPULSION OF MEMBERS

16.1 It shall be the duty of the COMMITTEE if at any time they shall be of the opinion that the interests of the club so require, by letter to invite any member to withdraw from the club within a time specified in such a letter, and in default of such a withdrawal to submit the question of his or her expulsion to a meeting of the COMMITTEE to be held not less than six weeks after the date of such a letter. Members of the COMMITTEE shall be given at least seven days' notice that a question of withdrawal or expulsion is to be discussed at a meeting of the COMMITTEE. The member whose expulsion is under consideration shall be given at least seven days' notice of such a meeting and shall be allowed to offer an explanation of his conduct verbally, or in writing and if two-thirds of the COMMITTEE members present then vote for expulsion, he or she shall thereupon cease to be a member of the club.

17. GENERAL MEETINGS

17.1 The ANNUAL GENERAL MEETING of the club shall be held each year upon a date and time to be fixed by the Committee, the ANNUAL GENERAL MEETING shall :-

a: Receive from the Treasurer a full statement of accounts duly audited showing the receipts and expenditure for the year ending December 31st preceding the ANNUAL GENERAL MEETING.

b: Receive from the COMMITTEE reports of the activities of the Club for the preceding year.

c: Elect the PRESIDENT, CHAIRMAN, SECRETARY, and TREASURER.

d: Elect THE COMMITTEE.

E: Decide on any resolution which may be duly submitted to the meeting as per rule 17.4.

17.2 An EXTRAORDINARY GENERAL MEETING may be convened by the direction of the COMMITTEE, or on a requisition to the Secretary stating the business for which the meeting is required. Such requisition must be in writing, and signed by at least TWELVE members of the club.

COALVILLE CAR CLUB - Club Rules

17.3 At least 21 days' notice of all GENERAL MEETINGS shall be given, but the non-receipt of such notice shall not invalidate the proceedings.

17.4 When members wish a matter to be discussed at a GENERAL MEETING the text of such matter signed by at least two members shall be sent to the Secretary at least 14 days before the date of such meeting so that it may be included in the agenda.

17.5 A copy of the agenda shall be posted on the Club Website at least 5 days prior to the meeting but the fact that any member has not received a copy of the agenda shall not invalidate the proceedings. No business which is not on the agenda shall be discussed at the meeting unless every member present is in favour thereof. Should the proposer of any motion fail to move a resolution in respect of the relevant item on the agenda then any other member shall be entitled to do so. Every member present at a GENERAL MEETING may exercise one vote. The PRESIDENT shall not vote except in the exercise of a casting vote. At all GENERAL MEETINGS a simple majority of votes shall decide a resolution, except for rule changes, where a two-thirds majority is required.

17.6 No one can take part in a GENERAL MEETING unless he or she has been duly elected as a member of the club, and has paid a subscription according to these rules.

18. OBSERVANCE AND INTERPRETATION OF RULES

18.1 All Members bind themselves to abide by the rules of the Club, and also any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the COMMITTEE in all cases of dispute or disagreement as to the interpretation of these rules.

19. ALTERATION OF RULES

19.1 Any alteration may be made to these rules by a GENERAL MEETING provided that details of the proposed alteration or alterations are included in the notice Of the GENERAL MEETING.

19.2 The Club Rules will be published on the website, and made available to any member in hard copy if so requested.

20. EVENTS

20.1 All motor competitions promoted by the club shall be held under the rules and requirements of the ROYAL AUTOMOBILE CLUB MOTOR SPORTS ASSOCIATION.

21. DISSOLUTION

21.1 The club may be dissolved by an EXTRAORDINARY GENERAL MEETING convened by the COMMITTEE, or on the written requisition of the majority of the members.

21.2 If the resolution of dissolution be duly passed. The COMMITTEE shall forthwith liquidate the affairs of the club. If there are any surplus assets on realisation, these shall be disposed of at the discretion of the COMMITTEE.